


Repairs and Renwals Bids for 2019/20				
Project Category	Project Title & Description	Original	Original	Original
		2019 / 20	2020 / 21	2021 / 21
		£	£	£
Essential	Phase 2 of the Gents toilets at Prom Park	9,000	-	-
Essential	Maintenance to the waste Transfer station at Prom Park Depot	5,000		
Service Failure	Works required to Maldon and Burnham Pontoons	3,000		
Service Failure	Splash Park Resurfacing	85,000		
Essential	Prom Park entrance road repairs	15,000		
	<b>Total Reserves project bids 2019/20</b>	<b>117,000</b>	<b>-</b>	<b>-</b>
	Reserves Balance as start of 2019/20	178,300		

## REQUEST FOR RESERVES

**Please note that this reserve request sheet will be appended to the relevant Committee Report in the November cycle, therefore everything you put in the form will be shown in the public domain.**

<b>Reserve Required</b> (Please add detail of the reserve you are requesting funds from)	£3000 ( £1500 each for both pontoons/ Maldon and Burnham)
<b>Category</b> • Essential (E) • Service failure (SF) • Service improvement (SI)	Service failure
<b>Lead Officer</b>	Nigel Harmer
<b>Works Description</b> <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Both pontoons were installed in 2006. No budget was provided for the ongoing maintenance costs which are increasing year on year. The pontoons have exceeded their initial 'new' stage and now require maintenance. This is for one off repair which will need to be looked at again in three years time.
<b>Works Start Date</b> <i>(Month and year)</i>	Apr-18
<b>Works Completion Date</b> <i>(Month and year)</i>	Mar-19
<b>Resource Implications</b> <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	

	<b>Revenue Implications</b>
	<b>One-off</b>
	<b>£</b>
<b>2019/20</b>	

## REQUEST FOR RESERVES

<p><b>Describe links to Corporate Goals</b></p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p style="text-align: center;">2 &amp; 4</p>
<p><b>Are there any risks to the delivery of this works in the timeframe and/or costs detailed above. (Please provide details).</b></p>	<p style="text-align: center;">No</p>
<p><b>Are there Health &amp; Safety implications? If so, please state</b></p>	<p>Possible degradation of the facilities at Burnham or Maldon could have health and safety implications if not addressed at the time.</p>
<p><b>Is this part of a statutory obligation? If so, state how</b></p>	<p>If duty of care to the public is a statutory responsibility then yes. A one in three year budget will help to address any maintenance issues and extend the life of the facilities.</p>

## REQUEST FOR RESERVES

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<b>Reserve Required</b> (Please add detail of the reserve you are requesting funds from)	Maintenance to the waste Transfer station at Prom Park Depot
<b>Category</b> • Essential (E) • Service failure (SF) • Service improvement (SI)	Essential
<b>Lead Officer</b>	Carol Love
<b>Works Description</b> <small>(Clearly set out what the overall purpose and main aims of the project are)</small>	Essential maintenance work to the waste transfer station. The budget will provide updated signs, new line markings, a new container and new waste oil tank this will make the site compliment with the environment agency standards and allow it to be a permitted site.
<b>Works Start Date</b> <small>(Month and year)</small>	Apr-19
<b>Works Completion Date</b> <small>(Month and year)</small>	Jun-19
<b>Resource Implications</b> <small>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</small>	

	<b>Revenue Implications</b>
	<b>One-off</b>
	<b>£</b>
<b>2019/20</b>	5,000

## REQUEST FOR RESERVES

<p><b>Describe links to Corporate Goals</b></p> <p><i>Corporate goals:</i>  1) <i>Strengthening communities to be safe, active and healthy</i>  2) <i>Protecting and shaping the District</i>  3) <i>Creating opportunities for economic growth and prosperity</i>  4) <i>Delivering good quality, cost effective and valued services</i></p>	<p>Strengthening communities to be safe, active and healthy</p>
<p><b>Are there any risks to the delivery of this works in the timeframe and/or costs detailed above. (Please provide details).</b></p>	<p>No</p>
<p><b>Are there Health &amp; Safety implications? If so, please state</b></p>	<p>Waste tranfer station will not comply with health and safety regulations</p>
<p><b>Is this part of a statutory obligation? If so, state how</b></p>	<p>Yes</p>

## REQUEST FOR RESERVES

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<b>Reserve Required</b> (Please add detail of the reserve you are requesting funds from)	Repairs and Renewals
<b>Category</b> <ul style="list-style-type: none"> <li>• Essential (E)</li> <li>• Service failure (SF)</li> <li>• Service improvement (SI)</li> </ul>	Essential
<b>Lead Officer</b>	Stephen Krolzig
<b>Works Description</b> <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Final Phase refurbishment of the male public toilets at Promenade Park. Remove the remaing section of slab urinal and high level automatic cisterns with timber box surround. Install new custom built full height accessable paneling with urinal bowls and privacy wall, complete with individual point of use flush units. Constuct new accessible cubicle complete
<b>Works Start Date</b> <i>(Month and year)</i>	Apr-19
<b>Works Completion Date</b> <i>(Month and year)</i>	Sep-19
<b>Resource Implications</b> <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Staff for preperation works(Maintenance team) and procurment, Contractors for the installation

	<b>Revenue Implications</b>
	<b>One-off</b>
	<b>£</b>
<b>2018/19</b>	9000



## REQUEST FOR RESERVES

<p><b>Describe links to Corporate Goals</b></p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p>Delivering good quality, cost effective and valued services.</p>
<p><b>Are there any risks to the delivery of this works in the timeframe and/or costs detailed above. (Please provide details).</b></p>	<p>The toilet facilities are broken and would need to be closed during the summer period</p>
<p><b>Are there Health &amp; Safety implications? If so, please state</b></p>	<p>Yes - toilets are damaged</p>
<p><b>Is this part of a statutory obligation? If so, state how</b></p>	<p>No</p>

## REQUEST FOR RESERVES

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<b>Reserve Required</b> (Please add detail of the reserve you are requesting funds from)	Repairs and Renewals
<b>Project Category</b> • Essential (E) • Service failure (SF) • Service improvement (SI)	Service Failure
<b>Project Lead Officer</b>	Richard Heard
<b>Project Description</b> <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Splash Park Resurfacing Project - The resurfacing of the Splash Park surface in the Promenade Park. The current surface is breaking and is at the end of its life. The surface is cracking up.
<b>Project Start Date</b> <i>(Month and year)</i>	Oct-19
<b>Project Completion Date</b> <i>(Month and year)</i>	Feb-20
<b>Resource Implications</b> <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Maintenance Officer, Leisure Manager and Procurement Hub
<b>Picture</b> <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
<b>2019/20</b>	85,000	0	0	0	0
<b>2020/21</b>					
<b>2021/22</b>					
<b>2022/23</b>					
<b>TOTAL</b>	85,000	0	0	0	0



## CAPITAL PROJECT SHEET

<p><b>Describe links to Corporate Goals</b></p> <p><i>Corporate goals:</i>  1) Strengthening communities to be safe, active and healthy  2) Protecting and shaping the District  3) Creating opportunities for economic growth and prosperity  4) Delivering good quality, cost effective and valued services</p>	<p>Delivering good quality, cost effective and valued services</p>
<p><b>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</b></p>	<p>This is estimate of cost for the resurfacing of the surface. The laying of the surface must be completed outside the operation period of the Splash Park. Laying the new surface is weather dependant.</p>
<p><b>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</b></p>	<p>None</p>
<p><b>Are there Health &amp; Safety implications? If so, please state</b></p>	<p>If the surface is not done, there would be more trips and slips. We also may have to close the Splash Park.</p>
<p><b>Is this part of a statutory obligation? If so, state how</b></p>	<p>No.</p>
<p><b>Is the project contractually committed to in any way? If so, please describe</b></p>	<p>No</p>
<p><b>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</b></p>	<p>No.</p>

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<b>Reserve Required</b> (Please add detail of the reserve you are requesting funds from)	Repairs and Renewals
<b>Project Category</b> • Essential (E) • Service failure (SF) • Service improvement (SI)	Essential
<b>Project Lead Officer</b>	Steve Krolzig
<b>Project Description</b> <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Prom Entrance road Repairs - Rebed displaced edging kerbs, Plane off crazed surface, lay surface and construct new ramps. Apply new white lining
<b>Project Start Date</b> <i>(Month and year)</i>	01/04/2019 or Sept 19
<b>Project Completion Date</b> <i>(Month and year)</i>	01/05/2019 or October 19
<b>Resource Implications</b> <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Staff Time
<b>Picture</b> <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
<b>2019/20</b>	15,000	0	0	0	0
<b>2020/21</b>					
<b>2021/22</b>					
<b>2022/23</b>					
<b>TOTAL</b>	15,000	0	0	0	0

## CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i>  1) Strengthening communities to be safe, active and healthy  2) Protecting and shaping the District  3) Creating opportunities for economic growth and prosperity  4) Delivering good quality, cost effective and valued services</p>	<p>Delivering good quality, cost effective and valued services</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>Inclement weather</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>None</p>
<p>Are there Health &amp; Safety implications? If so, please state</p>	<p>None</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>No.</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>No</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>No.</p>